



Meeting Minutes

Date: January 4, 2023

Location: **MMA Augusta & Zoom**

Time: 9:00 AM

Attendees:

- | | |
|---|--|
| <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Scott Holland <input checked="" type="checkbox"/> Aaron Huotari <input checked="" type="checkbox"/> David Cote <input checked="" type="checkbox"/> Ryan Barnes <input type="checkbox"/> Ralph Norwood <input type="checkbox"/> Mary Ann Brenchick <input checked="" type="checkbox"/> Ryan Carrigan <input checked="" type="checkbox"/> Dennis Cox <input type="checkbox"/> Matt Elwell <input checked="" type="checkbox"/> Doug Howard <input checked="" type="checkbox"/> Eric Labelle (Zoom) <input checked="" type="checkbox"/> Dean Lessard | <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Jaime Madore (Zoom) <input type="checkbox"/> Tom Martin <input type="checkbox"/> Dan Matchett <input checked="" type="checkbox"/> Mike Murray <input type="checkbox"/> Todd Philbrook <input checked="" type="checkbox"/> Jeff Preble <input checked="" type="checkbox"/> Stewart Sevey <input type="checkbox"/> Barry Sheff <input type="checkbox"/> Peter Coughlan Guest: <u>Tammy Sobiecki</u> Guest: _____ Guest: _____ |
|---|--|

1. Acceptance of December Minutes
 - a. Motion – Ryan B., Second – Aaron
 - b. All in favor

2. Reports
 - a. Treasurer's (D. Cote)
 - i. Savings - \$30,809.21
 - ii. Checking - \$ 8,812.87 (After Supervisory Training Payments)
 - iii. \$1,700 set aside for scholarships

 - b. Delegate (E. Labelle)
 - i. Working on completing the activity report, will be reaching out for information on fall activities

 - c. Membership (D. Howard)
 - i. Still having issues with the national website
 - ii. 177 current members, will have to monitor as there are many that expire in January/February
 - iii. Past President R. Norwood will be taking over Membership

Executive Committee

Officers:

President

Scott Holland
 Public Works Director
 Auburn, ME

Vice-President

Aaron Huotari
 Public Works Director
 Bangor, ME

Treasurer

David Cote
 Public Works Director
 Brewer, ME

Secretary

Ryan Barnes, PE
 MTA Project Manager
 Portland, ME

Past-President

Ralph Norwood, PE
 MTA Deputy Director
 Highway & Equipment
 Maintenance
 Portland, ME

Delegate

Eric Labelle, PE
 Dep. PW Director/Town Engr.
 Kennebunkport, ME

Directors:

Mary Ann Brenchick
 Deputy Director of P.W.
 Augusta, ME

Ryan Carrigan
 VP, Ray Labbe & Sons
 Brunswick, ME

Dennis Cox
 Public Works Director
 Topsham, ME

Matt Elwell
 Public Works Director
 Union, ME

Doug Howard
 Public Works Director
 Scarborough, ME

Dean Lessard, PE
 Public Works Director
 York, ME

Jaime Madore, PE
 Senior Environmental Eng.
 Sevey & Maher Eng. Inc.
 Cumberland, ME

Tom Martin
 CEO
 ANACCO Construction Svcs.
 Greene, ME

Dan Matchett
 H.P. Fairfield, Inc.
 Skowhegan, ME

Mike Murray
 Public Works Director
 Portland, ME

Todd Philbrook
 Public Works Director
 Rockland, ME

Jeff Preble, PE
 Sr Project Mgr, Wright Pierce
 Topsham, ME

Stewart Sevey
 Allied Equipment
 Hartland, ME

Barry Sheff, PE
 Woodard and Curran
 Portland, ME

Other Associations

Maine Local Roads Center
 Peter M. Coughlan, PE

- d. Maine Local Roads (T. Sobiecki)
 - i. Completed 14 Snow and Ice courses and 9 Roadway Fundamental classes with a total of 600 participants
 - ii. Still short two positions
 - iii. 3 WZ traffic classes scheduled at MRWA (classes may already be full)
 - iv. Flagger certification classes will start in March
- e. Website (D. Howard /A Huotari)
 - i. Doug still isn't able to make changes to the website
 - ii. Aaron has made updates to Committee Members, Board Members, Award, Training, Events, and added the minutes and Newsletter.
- 3. Supervisory Training (T. Sobiecki)
 - Part I - April 24-25 – 66 Industrial
 - Part II – May 21-23 – MaineDOT HQ (5/21), 66 Industrial (5/22 & 23)
- 4. 2024 Meeting Schedule – (Scott/Aaron)
 - a. February meeting will be Zoom only
 - b. March meeting will be held at Dysart's in Bangor (Pending room availability)
 - c. December meeting can be held at MMA but will be in the small conference room
- 5. Awards (D Howard)
 - a. The updated forms will be sent to T. Chamberlain for distribution to the listserv.
 - b. Spring Meeting = Leader of the Year
 - c. Fall Meeting = Projects of the Year
- 6. Spring Meeting
 - Set Agenda –(R. Barnes)
 - a. Central Maine Power – Powerline Safety – Confirmed
 - b. AGC/DOL – State of the Workforce/Municipal Apprenticeships – Confirmed
 - c. Steve Landry – Context Approach to Speed Limits – Not Confirmed
 - d. Ryan Barnes to coordinate with MMA for Speaker Forms and presentations
 - e. Peter Coughlan – Commissioner and Road Scholar Awards
 - f. Doug Howard – Leadership award with PowerPoint for what the chapter does
 - g. Dave Cote – Comedian, contact DJ Municipal supply for sponsorship
- Location Civic Center – (D. Cote)
 - a. Augusta Civic Center North Wing
- 7. Highway Congress (A. Huotari)
 - a. Scott will be handing off the materials to Aaron today
 - b. Doug offered to help with programs

- c. Aaron will review and let the group know how we can help at the next meeting
- 8. Newsletter – Provide any ideas or photos to Doug
 - a. Next newsletter will come out after the spring meeting
 - b. Send pictures and stories to Doug
- 9. Director’s Dinner – ~~T. Martin~~
 - a. Murder Mystery or Magician?
- 10. Other Items
 - a. Next meeting for the MaineDEP Chapter 500 Rulemaking will be February 5th at 9:30
 - b. Members are encouraged to contact Chapter500.DEP@maine.gov to request to be added to the stakeholder listserv
- 11. Adjourn – **Next Meeting is February 1, 2024**
 - a. Next meeting is February 1, 2024 – Zoom Only
 - b. Adjourn at 9:35 am