

WORKSHOP LOCATIONS

- April 23 (Tues.) AUBURN**
Senior Community Center
48 Pettengill Park
- April 24 (Wed.) BUXTON**
Town Office
185 Portland Road
- May 7 (Tues.) WILTON**
Public Safety/Fire & Rescue
874 Main St.
- May 8 (Wed.) BREWER**
Jeffs Catering & Event
Center
Industrial Park
15 Eventcenter Way

**SAME CLASS AS
2023!!**



ENROLLMENT: each workshop will be limited to **40 people**. We will make all efforts possible to involve all interested parties. The Center will adhere to a strict “first-come, first-served” policy. Your best bet is to **CALL** the Center ASAP at 1.800.498.9133 or 592-3371, or **EMAIL REGISTRATION FORM** to tammy.sobiecki@maine.gov

2024 PROGRAM AGENDA

- 7:30 REGISTRATION**
8:00 Introduction
8:15 Highway Classification
- Arterials, Collectors, Local
- LRAP (Local Road Assistance Program)
- State Urban Compact Areas
- 8:45 10 Commandments of a Good Road
- Proper Road Construction Process
- Using Best Soils Available
- Protect Your Investment
- 9:45 **BREAK**
Drainage
- Surface & Subsurface
- Ditches & Culverts
- Erosion Control
- 10:15 Gravel Roads
- Summer/Winter Maintenance
- Material Gradation
- 10:45 Pavement
- Hot Mix / Warm Mix / Cold Mix
- Recycled Asphalt Pavement (RAP)
- 11:30 LUNCH**
12:15 Traffic Control and the M.U.T.C.D.
- Signs / Stripes / Work Zones
- 12:45 Bridges
- “Bridge Law”
- Maintenance Responsibility
- 1:00 Snow and Ice Control
- Pre-wet / Pre-treat
- Calibrate
- 1:45 **BREAK**
Legal Issues
- Pothole Statute
- Tort Claims Act
- Roadway Safety
- 2:15 Managing Your Highway Department
- Local Road Inventory
- Road Right-of-way Widths
- Software Programs
- 3:30 ADJOURN**

INSTRUCTORS

Pete Coughlan, Director
Paul Brown, Road Ranger

ROADWAY FUNDAMENTALS WORKSHOP

REGISTRATION FORM

Please call 1-800-498-9133 or 592-3371, email tammy.sobiecki@maine.gov, or return this form by mail so that we can have it at least **ONE WEEK** prior to the workshop date to:

Muni. / Organ.: _____

Name _____ Title _____ Phone # _____

1. _____ MCAPWA Id Number _____

2. _____

3. _____

MAINE LOCAL ROADS CENTER
Maine Department of Transportation
16 State House Station
Augusta, Maine 04333-0016

REGISTRATION FEE: \$50 for first registrant and **\$30** for each additional person from the same municipality. **\$10 Discount for MCAPWA individual members!**

Please **circle** which class:

AUBURN

BREWER

BUXTON

WILTON

SORRY NO REFUNDS

WHO SHOULD ATTEND

- Newly elected / hired town officials
- Selectmen
- Town managers
- Road commissioners/foremen
- Anyone involved with local road work

If you need to understand the general principles of building and maintaining local roads, this workshop can provide you with an excellent foundation for the upkeep of local roads.

For “newcomers” to the local road business, this workshop will be especially helpful. For “experienced” local road officials, this workshop will undoubtedly provide a better understanding of some topics or refresh your understanding of other topics.

If you are working on becoming a Maine **“ROADS SCHOLAR”**, this is one of the **REQUIRED** courses.

WHAT WILL BE COVERED

These subjects will be covered in a general sense with not a lot of details.

- Road Classification
- 10 Commandments of a Good Road
- Drainage (Surface & Subsurface)
- Culverts/Bridges
- Ditching
- Gravel
- Asphalt Pavement
- Traffic Issues
- Legal Issues
- Roadway Management
- Snow & Ice Control
- Bridge Maintenance Issues
- Resources/Assistance

ROADWAY FUNDAMENTALS FOR MUNICIPAL OFFICIALS



(A **“ROADS SCHOLAR”** REQUIREMENT)

Sponsored by
MAINE LOCAL ROADS CENTER
A Cooperative Program by
-MaineDOT-
and
-Federal Highway Administration-

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2023!**

