



## AGENDA

Date: September 19, 2024

Location: MMA/Zoom

Time: **9am**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Scott Holland<br><input type="checkbox"/> Aaron Huotari<br><input checked="" type="checkbox"/> David Cote<br><input checked="" type="checkbox"/> Ryan Barnes (Zoom)<br><input checked="" type="checkbox"/> Ralph Norwood<br><input checked="" type="checkbox"/> Mary Ann Brenchick<br><input checked="" type="checkbox"/> Ryan Carrigan (Zoom)<br><input checked="" type="checkbox"/> Dennis Cox<br><input type="checkbox"/> Matt Elwell<br><input checked="" type="checkbox"/> Doug Howard (Zoom)<br><input checked="" type="checkbox"/> Eric Labelle (Zoom)<br><input type="checkbox"/> Dean Lessard | <input type="checkbox"/> Jaime Madore<br><input checked="" type="checkbox"/> Tom Martin (Zoom 9:10)<br><input checked="" type="checkbox"/> Dan Matchett<br><input type="checkbox"/> Mike Murray<br><input type="checkbox"/> Todd Philbrook<br><input checked="" type="checkbox"/> Jeff Preble<br><input type="checkbox"/> Stewart Sevey<br><input type="checkbox"/> Barry Sheff<br><input type="checkbox"/> Peter Coughlan<br>Guest: <u>Tammy Sobiecki</u> (Zoom)<br>Guest: _____<br>Guest: _____ |
|--|---|

1. Acceptance of May Minutes
  - Dennis, Dan, Unanimous
  
2. Acceptance of August Minutes
  - Dennis, Dan, Unanimous
  
3. Reports
  - a. Treasurer's (D. Cote)
    - Savings - \$35,819.47
    - Checking - \$10,188.17
  
  - b. Delegate (E. Labelle)
    - PWX was a good meeting
    - Primary focus was
      1. Workforce
      2. Public Visibility
      3. Diversity/Equity/Inclusion
    - Will share information and minutes from the meeting
    - National is done with the website but there are still concerns
  
  - c. Membership (R. Norwood)

*Public Works in the Public Interest*  
 Home Page: [maine.apwa.org](http://maine.apwa.org)

- Executive Committee**  
**Officers:**  
**President**  
 Scott Holland  
 Public Works Director  
 Auburn, ME
- Vice-President**  
 Aaron Huotari  
 Public Works Director  
 Bangor, ME
- Treasurer**  
 David Cote  
 Public Works Director  
 Brewer, ME
- Secretary**  
 Ryan Barnes, PE  
 MTA Project Manager  
 Portland, ME
- Past-President**  
 Ralph Norwood, PE  
 MTA Deputy Director  
 Highway & Equipment  
 Maintenance  
 Portland, ME
- Delegate**  
 Eric Labelle, PE  
 Dep. PW Director/Town Engr.  
 Kennebunkport, ME
- Directors:**  
 Mary Ann Brenchick  
 Deputy Director of P.W.  
 Augusta, ME
- Ryan Carrigan  
 VP, Ray Labbe & Sons  
 Brunswick, ME
- Dennis Cox  
 Public Works Director  
 Topsham, ME
- Matt Elwell  
 Public Works Director  
 Union, ME
- Doug Howard  
 Public Works Director  
 Scarborough, ME
- Dean Lessard, PE  
 Public Works Director  
 York, ME
- Jaime Madore, PE  
 Senior Environmental Eng.  
 Sevee & Maher Eng. Inc.  
 Cumberland, ME
- Tom Martin  
 CEO  
 ANACCO Construction Svcs.  
 Greene, ME
- Dan Matchett  
 H.P. Fairfield, Inc.  
 Skowhegan, ME
- Mike Murray  
 Public Works Director  
 Portland, ME
- Todd Philbrook  
 Public Works Director  
 Rockland, ME
- Jeff Preble, PE  
 Sr Project Mgr, Wright Pierce  
 Topsham, ME
- Stewart Sevey  
 Allied Equipment  
 Hartland, ME
- Barry Sheff, PE  
 Woodard and Curran  
 Portland, ME
- Other Associations**  
 Maine Local Roads Center  
 Peter M. Coughlan, PE

- Still not able to get accurate list and use Fontina
- d. Maine Local Roads (Tammy)
    - Currently working on setting up snow and ice workshops
    - Supervisory leadership is next month, Peter looking for volunteers for day 3
    - Working on Spring training and will likely be full before it is advertised
    - There will be a sign-up sheet for purchasing the large MUTCDS at the MMA Conference at the Fall Conference
  - e. Website (D. Howard /~~A. Huotari~~)
    - Doug still doesn't have access, Aaron taking lead
    - No other updates
3. Highway Congress Committee (Scott)
    - Aaron would like to form a committee for next year
      - Dennis, Tom, Doug volunteered
  4. Audit Committee ( Dave)
    - Ryan, Dan, and Dennis
  5. Young Professionals (Career Development) Committee (Scott)
    - Aaron and MaryAnn attended AGC Pours and Tours
    - Looking to partner with AGC for events
    - AGC may be interested in holding a cornhole tournament at the Highway Congress
    - Maine Construction Academy working with high school kids to train in construction field
    - NAWIC Construction field day October 10<sup>th</sup> in Bath
    - Possible invites to other groups for spring meeting for Work Force Discussion
  6. Fall Meeting (Ryan)
    - Speakers, venue, and lunch are all set up
  7. Supervisory Training (Ralph Norwood)
    - Part 1 went well – Comments were all positive as always
    - Part 2 is in Oct 22, 23, 24 (need volunteers for 24<sup>th</sup>)
  8. Golf Tournament (Doug)
    - September 30<sup>th</sup>, 2024
    - 16 sponsors (up four from last year)
    - 56 players registered so far
  9. Nominating Committee (Jeff)
    - Representatives from South Portland and Easton to be added

- Still need confirmation from Dean if he plans to stay on
10. Awards (Doug)
    - Not doing awards at fall meetings
    - No applications for Projects
    - One application for leader of the year
    - Awards will be pushed out until Spring Meeting
    - Doug looking for someone to take over awards
  11. Newsletter – Provide any ideas or photos to Doug
    - Doug looking for someone to take over the newsletter
  12. Other Business
    - MA - Mechanics Training – Dropped in lieu of second supervisory training
    - EL - PACE Award has been revamped – Do we want to pursue for this year
      - Maybe start submission for next year instead
    - EL – Invited to apply to Drinking Water Working Group
  13. Adjourn – **Next Meeting is October 3<sup>rd</sup> MMA Fall Convention Augusta Civic Center**
    - Mary Ann, Tom, Unanimous