



AGENDA

Date: November 7, 2024

Location: MMA/Zoom

Time: **9am**

- | | |
|---|--|
| <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Scott Holland <input checked="" type="checkbox"/> Aaron Huotari <input checked="" type="checkbox"/> David Cote <input checked="" type="checkbox"/> Ryan Barnes <input checked="" type="checkbox"/> Ralph Norwood (Zoom @ 9:40) <input checked="" type="checkbox"/> Mary Ann Brenchick <input checked="" type="checkbox"/> Ryan Carrigan (Zoom) <input checked="" type="checkbox"/> Dennis Cox <input type="checkbox"/> Matt Elwell <input checked="" type="checkbox"/> Doug Howard <input checked="" type="checkbox"/> Eric Labelle (Zoom) <input checked="" type="checkbox"/> Dean Lessard (Zoom) | <ul style="list-style-type: none"> <input type="checkbox"/> Jaime Madore <input type="checkbox"/> Tom Martin <input checked="" type="checkbox"/> Dan Matchett <input type="checkbox"/> Mike Murray <input checked="" type="checkbox"/> Todd Philbrook (Zoom) <input type="checkbox"/> Jeff Preble <input type="checkbox"/> Stewart Sevey <input checked="" type="checkbox"/> Barry Sheff (Zoom) <input checked="" type="checkbox"/> Peter Coughlan Guest: <u>Mike Morin (Bangor)</u> Guest: <u>Bob Clark (Zoom)</u> Guest: <u>Owen Chaplin (Zoom)</u> Guest: <u>Melissa Hutchins (Zoom)</u> |
|---|--|

1. Acceptance of September Minutes
Mary Ann, Dennis, Unanimous

2. Reports
 - a. Treasurer's (D. Cote)
 - *\$6573.98 Checking*
 - *\$35,822.39 Savings*

 - b. Delegate (E. Labelle)
 - *Region 1 Directors position will be open again, current Director plans to run again*
 - *Talking Points for November*

 - c. Membership (R. Norwood)
 - *Not present*

 - d. Maine Local Roads (MLRC Representative)
 - *Snow an ice control on going*
 - *Still two vacant positions at MLRC – Vacancies make staffing trainings difficult*
 - *New calendars are available*

- Executive Committee**
- Officers:**
- President**
Scott Holland
Public Works Director
Auburn, ME
- Vice-President**
Aaron Huotari
Public Works Director
Bangor, ME
- Treasurer**
David Cote
Public Works Director
Brewer, ME
- Secretary**
Ryan Barnes, PE
Gorrill Palmer
Portland, ME
- Past-President**
Ralph Norwood, PE
MTA Deputy Director
Highway & Equipment
Maintenance
Portland, ME
- Delegate**
Eric Labelle, PE
Dep. PW Director/Town Engr.
Kennebunkport, ME
- Directors:**
- Mary Ann Brenchick
Deputy Director of P.W.
Augusta, ME
- Ryan Carrigan
VP, Ray Labbe & Sons
Brunswick, ME
- Dennis Cox
Public Works Director
Topsham, ME
- Matt Elwell
Public Works Director
Union, ME
- Doug Howard
Public Works Director
Scarborough, ME
- Dean Lessard, PE
Public Works Director
York, ME
- Jaime Madore, PE
Senior Environmental Eng.
Sevee & Maher Eng. Inc.
Cumberland, ME
- Tom Martin
CEO
ANACCO Construction Svcs.
Greene, ME
- Dan Matchett
H.P. Fairfield, Inc.
Skowhegan, ME
- Mike Murray
Public Works Director
Portland, ME
- Todd Philbrook
Public Works Director
Rockland, ME
- Jeff Preble, PE
Sr Project Mgr, Wright Pierce
Topsham, ME
- Stewart Sevey
Allied Equipment
Hartland, ME
- Barry Sheff, PE
Woodard and Curran
Portland, ME
- Other Associations**
Maine Local Roads Center
Peter M. Coughlan, PE

- Transportation conference is December 5th sign up through MBTA
 - e. Website (A Huotari)
 - Added pages, updated calendar, added award winners page, frequent announcements, newsletter page, meeting minute page, and photo gallery updates.
 - Belfast filled the Public Works Director position
3. MMA Contract for 2025
 - Only change is MLRC is handling Supervisory training
 - Need eight weeks' notice if we need them to help
 - \$283 increase from last year
 - Won't know room availability until the next meeting add into contract that Meetings not in person will be via zoom
 - Ryan B., Dennis, Unanimous
 4. Schedule for 2025
 - Discuss at next meeting
 5. Highway Congress Committee (Aaron)
 - Dennis, Tom, Dean, Scott, and Doug volunteered to be on the committee
 - Sponsorship options vs. vendor spaces – Done last year, and discuss in more detail at future meetings
 6. Young Professionals (Career Development) Committee (Mary Ann)
 - Looking at creating visibility for career development, teaming up with other organizations such as AGC, possible corn hole tournament at the Highway Congress. NAWIC event in Brunswick is another example of a successful event that would have been a good opportunity to partner with.
 - Aaron volunteered to be part of committee
 7. Fall Meeting Recap (Scott/Ryan)
 - Very successful meeting, all speakers were well received, attendance was higher than in the past.
 - Next years meeting will be in Bangor, will want to align schedule with a rural PW attendance in mind.
 8. Supervisory Training Recap (Peter Coughlan)
 - Everything went smoothly, evaluations were all good
 - Full attendance at all meetings
 - April/May training is already full
 - September/October venue secured and wait list started
 9. Golf Tournament Recap (Doug)
 - 68 Players and 18 vendors up from last year even with a Monday date. Trying to schedule for a Friday in September in 2025

- Approximately \$2500 profit this year
10. Awards (?)
 - Try to get out for the Spring meeting.
 - Update webpage to try and get applications in before spring meeting.
 11. Newsletter – Provide any ideas or photos to Aaron
 - November newsletter completed, send additional information to Aaron.
 12. Other Business
 - Spring Meeting – Speaker Ideas – AGC Workforce Development, AI in PW, Dave to confirm Venue and Comedian
 - Roux Institute co-op opportunities for learning
 - Chapter Stationary – Already Complete
 13. Adjourn – **Next Meeting is December 12th Zoom Only**
Dave, Aaron, Unanimous